

Low Level Concern Policy

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1. Introduction

Triple Skillz Education is committed to providing a safe and supportive learning environment for all young people aged 11-16 who have been removed from mainstream education. We understand that concerns may arise, which are less serious in nature than emergencies or immediate threats. This Low-Level Concern Policy outlines our approach to addressing and resolving such concerns to ensure the well-being and progress of our students.

2. Types of Low Level Concerns

Low-level concerns may include, but are not limited to:

- Minor behavioural issues
- Attendance irregularities
- Academic performance concerns
- Disagreements among students
- Mild breaches of conduct

3. Reporting Low Level Concerns

Any staff member who becomes aware of a low-level concern should promptly report it to the current Centre Lead, or the current Education Manager. Concerns should be reported verbally or via the safeguarding/concern form on Teams.

4. Initial Assessment

Upon receiving a low-level concern report, the Education Manager will liaise with the Centre Lead and conduct an initial assessment to determine the nature and severity of the concern. This may involve interviewing relevant parties, reviewing records, or gathering additional information as necessary.

5. Communication

Triple Skillz values open and transparent communication with all involved parties. Depending on the nature of the concern, the Education Manager or the Centre Lead will communicate with the following individuals as needed:

- The student(s) involved.
- Parents or guardians
- Schools/Partnerships
- Triple Skillz Staff

6. Resolution and Support

Once the low-level concern has been assessed, Triple Skillz will work collaboratively with the student(s), parents and referring school/partnership to implement appropriate measures for resolution and support. These may include:

- Developing a support plan
- Offering counselling or guidance
- Implementing behaviour modification strategies
- Monitoring attendance and academic progress

7. Follow up and Evaluation.

Triple Skillz is committed to continuous improvement. After implementing measures to address low-level concerns, we will regularly review progress and evaluate the effectiveness of the interventions. Adjustments will be made as necessary to ensure the best outcomes for our students.

8. Record Keeping

All low-level concern reports, assessments, and interventions will be documented and kept confidential in accordance with applicable privacy laws and regulations.

9. Escalation

In the event that a low-level concern escalates or becomes more serious, Triple Skillz will follow its behaviour policy.

10. Conclusion

Triple Skillz is dedicated to fostering a safe and nurturing learning environment for all students. This Low-Level Concern Policy reflects our commitment to addressing and resolving concerns promptly and effectively, helping young people develop the necessary skills to reintegrate into mainstream education or pursue vocational paths.